Updated 5/30/2025

Sarah Chapman
Operations Executive
Perform International

719-641-6510
schapman@perform-international.com
https://perform-international.com

Oklahoma Youth Orchestra - Czech Republic, Austria, & Germany - June 1-9, 2025

Jun 1, 2025 - Jun 9, 2025

On behalf of the team at Perform International, it's been a pleasure to work with you on your upcoming tour. This is your personal Tour Packet. You will find many important and helpful documents inside, including:

• Detailed Daily Itinerary

Weblink (desktop computer): https://travefy.com/trip/6yw9rqrvlnxwqz2ant3ml7b8nshppyq

Mobile App link : https://travefy.com/get-app/6yw9rqrvlnxwqz2ant3ml7b8nshppyq

• Helpful Travel Notes & Guidelines

If there are any delays with your flight departure, please contact me immediately so we can advise our team in Prague of the delay. Upon arrival, collect your luggage, then you will meet your Tour Managers, Bubulina Spanosova and David VIk, at the airport. You may download WhatsApp to your phone and add their cell number in your contact list.

If there is an emergency while you are overseas, first contact your tour managers, Bubulina Spanosova: +420 777 205 081, or David VIk: +420 777 205 081, then please contact us immediately:

Sarah Chapman: +1 (719) 641-6510

Bon Voyage!

Your Perform International Team

Trip Summary

June 1 - DAY 1 - SUNDAY - USA TO EUROPE

Lufthansa - Get Ready for your Flight (Group 1)

Air France – Get Ready for your flight (Group 2)

8:15 AM Charters arrive OCU - Meinders South Parking Lot (NW 25th between Blackwelder & McKinley

8:45 AM Depart Oklahoma City for Dallas Fort Worth International Airport

12:45 PM Arrive at Dallas Fort Worth International Airport

** Check in minimum 3 hours in advance **

E-tickets - OKYO (Group 1) E-Tickets.pdf, OKYO (Group 2) E-Tickets.pdf

3:50 PM Group 1: Depart from Dallas Fort Worth International Airport - Dallas Fort Worth International Airport

3:50 PM Group 2: Depart from Dallas Fort Worth International Airport - Dallas Fort Worth International Airport

June 2 - DAY 2 - MONDAY - ARRIVE PRAGUE

8:05 AM Group 2: Arrive at Aéroport Paris-Charles De Gaulle (CDG) - Aéroport Paris-Charles De Gaulle (CDG)

8:55 AM Group 1: Arrive at Frankfurt Airport (FRA) - Frankfurt Airport (FRA)

10:05 AM Group 2: Depart from Aéroport Paris-Charles De Gaulle (CDG)

11:45 AM Group 2: Arrive at Letiště Václava Havla | Václav Havel Airport (PRG) - Letiště Václava Havla | Václav Havel Airport (PRG)

Group 2: Collect your luggage and meet your tour manager

Bubulina Spanosova (Tour Manager)

12:40 PM Group 1: Depart from Frankfurt Airport (FRA)

1:00 PM Group 2: Transfer to Prague for free time - Prague

1:40 PM Group 1: Arrive at Letiště Václava Havla | Václav Havel Airport (PRG) - Letiště Václava Havla | Václav Havel Airport (PRG)

Group 1: Collect your luggage and meet your tour manager

David Vik (Tour Manager)

2:30 PM Group 1: Transfer to Prague for free time - Prague

5:30 PM Dinner at Kolkovna Celnice - Kolkovna Celnice

7:15 PM Transfer to hotel

8:15 PM Check-in/overnight at Hotel Duo - Hotel Duo

Rentals

June 3 - DAY 3 - TUESDAY - PRAGUE

8:00 AM	Breakfast at hotel
8:30 AM	Cellos & basses meet staff to check out instruments - location TBA
9:30 AM	Depart hotel with instruments and concert black
10:00 AM	Guided tour of Prague - Prague
12:30 PM	Free time at leisure and lunch on own
2:00 PM	Transfer to Rudolfinum Prague (Non-students - free time)
2:30 PM	OKYO Arrives - Rudolfinum
2:45 PM	AYWS Arrives
3:00 PM	Set up begins (or maybe a little sooner)
3:15 PM	OKYO Rehearsal
4:00 PM	Chaperones arrive at venue to take students for snacks in groups
4:15 PM	OKYO Brass rehearses Vienna Fanfare with AYWS
5:00 PM	Piano retune
5:30 PM	Be dressed by 5:30 pm and ready to move to the audience
6:00 PM	Concert at Rudolfinum Prague
8:00 PM	End of concert. Pack up
8:30 PM	Transfer to hotel
9:45 PM	Dinner and overnight at hotel - Hotel Duo

June 4 - DAY 4 - WEDNESDAY - PRAGUE / VIENNA

7:00 AM	Breakfast at hotel
8:00 AM	Check-out of hotel
8:30 AM	Transfer to Vienna
1:30 PM	Arrive in Vienna. Free time at leisure/lunch on own
3:00 PM	Entrance to Haus der Musik - Haus Der Musik
4:15 PM	Transfer to Central Cemetery
5:00 PM	Entrance to Central Cemetery - Central Cemetery
5:45 PM	Transfer to hotel
6:15 PM	Arrive/check-in at JUFA Hotel Wien City - JUFA Hotel Wien City
7:15 PM	Dinner at hotel

June 5 - DAY 5 - THURSDAY - VIENNA

8:30 AM	Breakfast at hotel
10:40 AM	Depart hotel for Vienna with instruments and concert black
11:15 AM	Vienna walking city tour - Viennabag
1:15 PM	Free time at leisure and lunch on own
2:40 PM	Transfer to ORF RadioKulturhaus
3:00 PM	OKYO arrive at venue and set up - ORF RadioKulturhaus
3:30 PM	AYWS Arrives
3:45 PM	OKYO Rehearsal
4:45 PM	Stage changeover
4:45 PM	Chaperones return to venue to take groups for snacks - TBD
5:00 PM	OKYO Brass rehearses Vienna Fanfare with AYWS
6:00 PM	Be dressed and ready by 6:00 pm to move to the audience
6:30 PM	Concert at ORF RadioKulturhaus
8:15 PM	End of concert. Pack up
8:45 PM	Transfer to dinner
9:00 PM	Dinner - Campus Bräu
10:30 PM	Transfer to hotel for overnight - JUFA Hotel Wien City

June 6 - DAY 6 - FRIDAY - VIENNA / ST. FLORIAN MONASTERY / SALZBURG

7:30 AM	Breakfast at hotel
8:50 AM	Check-out of hotel
9:20 AM	Transfer to Hotel Rainers21 for workshop
10:15 AM	Masterclass with Christoph Ehrenfellner - Rainers 21
11:15 AM	Transfer to Schönbrunner Garden
11:45 AM	Free time at Schönbrunner Garden. Lunch on own
1:15 PM	Transfer to St. Florian
4:00 PM	Entrance to Stift St. Florian - Stift St Florian bei Linz
5:30 PM	Dinner at Stiftskeller St. Florian - Stiftskeller St. Florian
7:00 PM	Transfer to Salzburg
9:30 PM	Check-in/overnight at H+ Hotel Salzburg - H+ Hotel Salzburg

June 7 - DAY 7 - SATURDAY - SALZBURG

7:30 AM	Breakfast at hotel
9:00 AM	Transfer to Salzburg
9:30 AM	Walking city tour in Salzburg
11:00 AM	Entrance to Mozart's Birthplace - Mozart Geburtshaus
12:00 PM	Free time at leisure and lunch on own - Salzburg
1:45 PM	Transfer to Salzwelten Salzburg
3:00 PM	Entrance to Salzwelten Salzburg - Salzwelten Hallein
5:30 PM	Transfer to dinner
6:30 PM	Dinner at Gasthof Hartlwirt - Gasthof Hartlwirt
8:15 PM	Transfer to hotel for overnight - H+ Hotel Salzburg

June 8 - DAY 8 - SUNDAY - SALZBURG

8:00 AM	Breakfast at the hotel
10:00 AM	Start Sound of Music Tour (need instruments) - Panorama Sound Of Music Tour
1:00 PM	Free time for quick lunch on own in St. Gilgen - Saint Gilgen
1:50 PM	Transfer to Bad Ischl
2:30 PM	Arrival at Bad Ischl Pavillon
4:00 PM	Concert at Bad Ischl Pavillon
4:50 PM	End of concert / pack up
5:30 PM	Transfer to dinner
7:00 PM	Dinner at Bierheuriger - Bierheuriger Eder
8:30 PM	Transfer to hotel for overnight - H+ Hotel Salzburg

June 9 - DAY 9 - MONDAY - MUNICH TO USA

1:00 AM	Depart hotel for Munich airport
4:00 AM	Arrive at Munich airport
	Lufthansa - Get Ready for your Flight (Group 1)
	Air France – Get Ready for your flight (Group 2)
	** Check in minimum 2 hours in advance **
	E-tickets - OKYO (Group 1) E-Tickets.pdf, OKYO (Group 2) E-Tickets.pdf
6:35 AM	Group 2: Depart from München Flughafen "Franz Josef Strauß" (MUC) - München Flughafen "Franz Josef Strauß" (MUC)
7:00 AM	Group 1: Depart from München Flughafen "Franz Josef Strauß" (MUC) - München Flughafen "Franz Josef Strauß" (MUC)
8:00 AM	Group 1: Arrive at Frankfurt Airport (FRA) - Frankfurt Airport (FRA)
8:20 AM	Group 2: Arrive at Aéroport Paris-Charles De Gaulle (CDG) - Aéroport Paris-Charles De Gaulle (CDG)
10:10 AM	Group 1: Depart from Frankfurt Airport (FRA)
10:25 AM	Group 2: Depart from Aéroport Paris-Charles De Gaulle (CDG) - Aéroport Paris-Charles De Gaulle (CDG)
1:35 PM	Group 2: Arrive at Dallas Fort Worth International Airport - Dallas Fort Worth International Airport
2:05 PM	Group 1: Arrive at Dallas Fort Worth International Airport - Dallas Fort Worth International Airport
3:00 PM	Transfer from Dallas Fort Worth Airport to Oklahoma City University
7:00 PM	Approximate arrival at Oklahoma City University

June 1 - DAY 1 - SUNDAY - USA TO EUROPE

Emergency numbers while on tour

Emergency number while on tour

Perform International: +1 719-641-6510 (also available on WhatsApp)

Tour managers:

Bubulina Spanosova: +420 777 205 081

David Vlk: +420 73 73 42 144

(tour managers will be at the airport upon your arrival)

Lufthansa - Get Ready for your Flight (Group 1)

Group 1

Seat Assignments and check in: Visit the airline website and use the Airline record locator to view your most up to date airline information.

It is recommended by TSA that you arrive at the airport at least three (3) hours prior to international flights.

We don't recommend using the airline online check-in function as this might force you to pay for a seat assignment. Additionally, some airlines charge extra if you check-in online and indicate that you will check a suitcase.

To speed up the process, you can use curbside check-in or self-service kiosks at most airports. You can use curbside check-in if you have an electronic ticket (can scan it from your phone).

Check-in times

Click here for Lufthansa Airline's Baggage Policy

Air France – Get Ready for your flight (Group 2)

Group 2

Seat Assignments and check in: Visit the airline website and use the Airline Record Locator to view your most up to date airline information.

It is recommended by TSA that you arrive at the airport at least two (2) hours prior to your departure time for domestic flights and three (3) hours prior to international flights.

To speed up the process, you can use curbside check-in or self-service kiosks at most airports. You can use curbside check-in if you have an electronic ticket (can scan it from your phone).

Check-in times

A valid US Passport is required for International travel.

You are allowed to bring a quart-sized bag of liquids, aerosols, gels, creams and pastes in your **carry-on** bag and through the checkpoint. These are limited to travel-sized containers that are 3.4 ounces (100 milliliters) or less per item.

Air France allows 1 carry-on bag and 1 personal item in all cabins free of charge. Fees for additional baggage can be found here.

Download the Air France App to receive up to date flight information

We don't recommend using the airline online check-in function as this might force you to pay for a seat assignment. Additionally, some airlines charge extra if you check-in online and indicate that you will check a suitcase.

Check out the TSA Travel Checklist to make sure you are adhering to all rules and regulations for airline travel. Also, please review the TSA Prohibited Items list.

DEPARTURE 8:45 AM - Central Daylight Time

Depart Oklahoma City for Dallas Fort Worth International Airport

Drop Off/Pick Up is on the OCU Campus (2501 N. Blackwelder, OKC) in the South Parking lot of the Meinders School of Business (NW 25th between Blackwelder and McKinley)

Via Village Travel

Two 56-passenger motorcoaches - ARRIVES AT 8:15 AM

ARRIVAL 12:45 PM - Central Daylight Time

Arrive at Dallas Fort Worth International Airport

**** Check in minimum 3 hours in advance ****

Airlines assign seats for group bookings in their system, but the seat numbers might not be visible in the airline's app. We don't recommend using the airline online check-in function as this might force you to pay for a seat assignment. Additionally, some airlines charge extra if you check-in online and indicate that you will check a suitcase.

E-tickets

E-tickets are not in alphabetical order, so check all pages on both documents until you find your name.

Click the attachments to open the documents.

If viewing the PDF version, attachments appear at the end of the document.

DEPARTURE 3:50 PM - Central Daylight Time

Group 1: Depart from Dallas Fort Worth International Airport

AIRLINE	FLIGHT NUMBER	TERMINAL
Lufthansa	LH 439	D

GROUP 1

Dallas Fort Worth International Airport
3200 E Airfield Dr, Dfw Airport, TX, US, 75261
(972) 973-3112

DEPARTURE 3:50 PM - Central Daylight Time

Group 2: Depart from Dallas Fort Worth International Airport

AIRLINE	FLIGHT NUMBER	TERMINAL
Air France	AF 159	D

GROUP 2

Dallas Fort Worth International Airport
3200 E Airfield Dr, Dfw Airport, TX, US, 75261
(972) 973-3112

June 2 - DAY 2 - MONDAY - ARRIVE PRAGUE

ARRIVAL 8:05 AM - Central European Summer Time
Group 2: Arrive at Aéroport Paris-Charles De Gaulle (CDG)

AIRLINE	FLIGHT NUMBER	TERMINAL
Air France	AF 159	2E

Group 2

Eat at airport

Aéroport Paris-Charles De Gaulle (CDG)
Voie de Service de l'Aéroport, Le Mesnil-Amelot, ÎLE-DE-FRANCE, FR, 77990
+33 1 48 62 22 80

Paris-Charles de Gaulle Airport, also known as Roissy Airport (or just Roissy in French), in the Paris area, is one of the world's principal aviation centres, as well as France's largest airport. It is named after Charles de Gaulle (1890–1970).

ARRIVAL 8:55 AM - Central European Summer Time
Group 1: Arrive at Frankfurt Airport (FRA)

AIRLINE	FLIGHT NUMBER	TERMINAL
Lufthansa	LH 439	1

Group 1 Eat lunch before you board the flight to Prague

Frankfurt Airport (FRA)
Hugo-Eckener-Ring, Frankfurt am Main, HESSEN, DEUTSCHLAND, 60547
+49 180 6 3724636

Frankfurt Airport is Germany's largest aviation hub, handling more than 130 airlines with over 270 destinations.

DEPARTURE 10:05 AM - Central European Summer Time
Group 2: Depart from Aéroport Paris-Charles De Gaulle (CDG)

AIRLINE	FLIGHT NUMBER	TERMINAL
Air France	AF 1382	2F

Group 2

ARRIVAL 11:45 AM - Central European Summer Time
Group 2: Arrive at Letiště Václava Havla | Václav Havel Airport (PRG)

AIRLINE	FLIGHT NUMBER	TERMINAL
Air France	AF 1382	2

Group 2

Letiště Václava Havla | Václav Havel Airport (PRG)
Aviatická 2, Praha, HLAVNÍ MĚSTO PRAHA, ČESKÁ REPUBLIKA, 161 00
+420 220 113 314

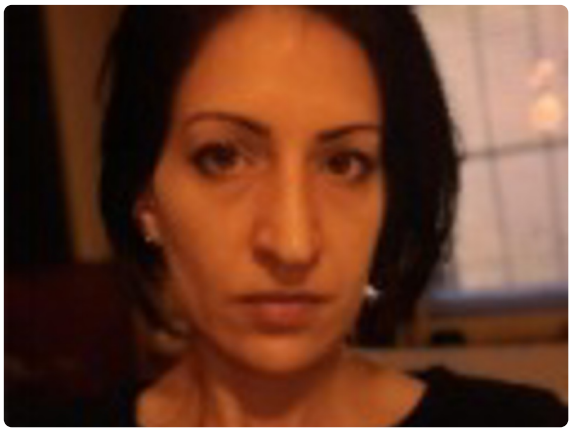
Group 2: Collect your luggage and meet your tour manager
Group 2

Meet in the arrival hall of the airport

Bubulina Spanosova: +420 777 205 081

Bubulina Spanosova (Tour Manager)
Bubulina Spanosova: +420 777 205 081

Bubulina has been a tour guide since 2005, working with diverse international groups in Central and Western Europe and the Balkans. She has been a Greek/English/Czech language teacher and a court-certified translator/interpreter (EL/CS) since 2007. Her mother tongues are Greek and Czech, she is proficient in English (C2), and has B1 level proficiency in Spanish, Italian, French, and Russian.



DEPARTURE 12:40 PM - Central European Summer Time
Group 1: Depart from Frankfurt Airport (FRA)

AIRLINE	FLIGHT NUMBER	TERMINAL
Lufthansa	LH 1396	1

Group 1

1:00 PM - Central European Summer Time
Group 2: Transfer to Prague for free time
Group 2

Get dropped off close to Mala Strana square, have a 1 hour break for lunch on own and then cross Charles Bridge and go to the Astronomical clock at the Old Town Square

Prague
Cheska, Praha, Hlavní město Praha, Česká republika

ARRIVAL 1:40 PM - Central European Summer Time
Group 1: Arrive at Letiště Václava Havla | Václav Havel Airport (PRG)

AIRLINE	FLIGHT NUMBER	TERMINAL
Lufthansa	LH 1396	2

Group 1

Letiště Václava Havla | Václav Havel Airport (PRG)
Aviatická 2, Praha, HLAVNÍ MĚSTO PRAHA, ČESKÁ REPUBLIKA, 161 00
+420 220 113 314

Group 1: Collect your luggage and meet your tour manager
Group 1

Meet in the arrival hall of the airport

David Vlk: +420 73 73 42 144

We recommend eating lunch (on own) at the airport

David Vik (Tour Manager)
David Vik: +420 73 73 42 144

David been a Tour Guide, Tour Manager & Interpreter since 1998. He was also a Liaison Officer for German governmental delegations during the Czech Presidency of the Council of the EU in Prague. He taught English, German, Politology & Economics at Matyas Lerch High School in Brno and was a Project Manager at Oerlikon Schweisstechnik in Zürich. He also co-founded and was a Project Manager at InterCzechStudent Brno. His education includes a Master's in International and European Studies. He speaks Czech, Slovak, English, and German.

2:30 PM - Central European Summer Time
Group 1: Transfer to Prague for free time
Group 1

Go to the Astronomical clock at the Old Town Square

Prague
Cheska, Praha, Hlavní město Praha, Česká republika

5:30 PM - Central European Summer Time
Dinner at Kolkovna Celnice
Together with Atlanta Youth Wind Symphony

Menu:

Bramboraka“ – traditional soup from South Bohemia with potatoes, vegetable, mushrooms, garlic and marjoram, served in bread

Pilsner Beef goulash with dumplings and fresh onion

Homemade apple strudel with raisins, walnuts and vanilla sauce

*ice water included

Kolkovna Celnice
V Celnici 4, Praha 1, HLAVNÍ MĚSTO PRAHA, CZ, 110 00

Celnice patří mezi první Kolkovny. Najdete v ní vše, co do Kolkoven patří. Prvotřídní služby, jedinečnou gastronomii, a především plzeňský ležák.

DEPARTURE 7:15 PM - Central European Summer Time
Transfer to hotel
*3 Marines + 1 Marine wife are included in this transfer

CHECK-IN 8:15 PM - Central European Summer Time

Check-in/overnight at Hotel Duo

Location

Located in Prague, this urban hotel has the perfect ambiance for business travelers. There are a number of shops nearby. The nearest airport is Prag (PRG), 10 miles.

Facilities

Amenities include a baggage storage service, safe, currency exchange service, ATM and drinks machine. Wireless internet access allows guests to stay connected while on vacation.

Notes

Instruments will be stored in one of the meeting rooms

Hotel Duo
Teplická 492, Prag, Czechia

Rentals

12 cello + 4 Bass + 4 bass stools + 62 foldable music stands + 1 conductor music stand //

Instruments shared with AYWS (to be loaded in Oklahoma Coaches): 4 timpani + stool, Snare Drum + Snare Stand, Bass Drum, Xylophone, Glockenspiel, Chimes, Crotales (2 octaves), Tam-tam, Piatti/hand Cymbals (16 or 18's) + Cradle, Suspended (16 or 18) + Stand, Trap Table or Other table with a black tablecloth

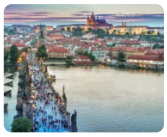
June 3 - DAY 3 - TUESDAY - PRAGUE

8:00 AM - 1 hr - Central European Summer Time
Breakfast at hotel

8:30 AM - Central European Summer Time
Cellos & basses meet staff to check out instruments - location TBA

DEPARTURE 9:30 AM - Central European Summer Time
Depart hotel with instruments and concert black
*3 Marines + 1 Marine wife are included in this transfer

10:00 AM - 2 hr 30 min - Central European Summer Time
Guided tour of Prague
With 4 local guides



Prague
Cheska, Praha, Hlavní město Praha, Česká republika

12:30 PM - 1 hr 30 min - Central European Summer Time
Free time at leisure and lunch on own

DEPARTURE 2:00 PM - Central European Summer Time
Transfer to Rudolfinum Prague (Non-students - free time)
Big instrument transportation by minivan

Walking time approx. 15-20 minutes

Bus Permit to enter the city center / 2 coaches can stop shortly at Na Rejdisti street, just beside Rudolfinum Building / Large Instruments should enter from the delivery entrance (street 17 Listopadu) / Performers with hand instruments enter from the Staff entrance from the riverside / Non-students with tickets enter by the main entrance 1 hour prior to the concert (non-students who arrive 1 hour prior to the concert can enter from Staff entrance / normal audience entrance will open at 5:30)

2:30 PM - Central European Summer Time
OKYO Arrives
Music stands and bass stools are provided

On 6.3.2025 the permanent stage of Dvorak hall will be extended, (first row of audience seats will be de-installed). Microphone tape marks will be fixed on stage floor and should stay installed and untouched during our time

Rudolfinum
Alšovo nábř. 12, Praha, Hlavní město Praha, Česká republika, 110 01
+420 227 059 227

2:45 PM - Central European Summer Time
AYWS Arrives

3:00 PM - Central European Summer Time
Set up begins (or maybe a little sooner)

3:15 PM - 45 min - Central European Summer Time
OKYO Rehearsal

4:00 PM - Central European Summer Time
Chaperones arrive at venue to take students for snacks in groups

4:15 PM - Central European Summer Time
OKYO Brass rehearses Vienna Fanfare with AYWS
(approx. 10 minutes)

5:00 PM - 30 min - Central European Summer Time
Piano retune

5:30 PM - 30 min - Central European Summer Time
Be dressed by 5:30 pm and ready to move to the audience

6:00 PM - 2 hr - Central European Summer Time
Concert at Rudolfinum Prague
Concert includes 20 min intermission

*the ensemble that is not playing can sit in the balcony and listen to the other ensemble

8:00 PM - 30 min - Central European Summer Time
End of concert. Pack up

DEPARTURE 8:30 PM - Central European Summer Time
Transfer to hotel
(30-minute drive)

*3 Marines + 1 Marine wife are included in this transfer

9:45 PM - Central European Summer Time
Dinner and overnight at hotel
Together with Atlanta Youth Wind Symphony

Menu:

Buffet dinner, ice water included

Hotel Duo
Teplická 492, Praha, Hlavní město Praha, Česká republika, 190 00
+420 266 131 111

June 4 - DAY 4 - WEDNESDAY - PRAGUE / VIENNA

7:00 AM - 1 hr - Central European Summer Time
Breakfast at hotel

CHECK-OUT 8:00 AM - Central European Summer Time
Check-out of hotel

DEPARTURE 8:30 AM - Central European Summer Time
Transfer to Vienna
Driving time approx. 5 hours / 345 Km

Depending on traffic

*3 Marines + 1 Marine wife are included in this transfer

1:30 PM - Central European Summer Time
Arrive in Vienna. Free time at leisure/lunch on own

3:00 PM - Central European Summer Time
Entrance to Haus der Musik
Entrance included / please split up into small groups and start on different floors

Haus Der Musik
Seilerstätte 30, Wien, WIEN, AT, 1010
01 5134850

Das Haus der Musik ist ein modernes, interaktives Klangmuseum in der Wiener Innenstadt. Die interaktiven Ausstellungsbereiche im Haus der Musik bieten neue, innovative Zugänge zum Thema Musik. Ein einzigartiges, musikalisches Erlebnis in einer didaktisch modernst aufbereiteten Schau.

DEPARTURE 4:15 PM - Central European Summer Time
Transfer to Central Cemetery

5:00 PM - Central European Summer Time
Entrance to Central Cemetery

Central Cemetery
Simmeringer Hauptstraße, Wien, Wien, AT, 1110
01 5346928405

DEPARTURE 5:45 PM - Central European Summer Time
Transfer to hotel
(30 minute drive)

CHECK-IN 6:15 PM - Central European Summer Time
Arrive/check-in at JUFA Hotel Wien City
Location

Located in the heart of Vienna, this urban hotel is ideal for business travelers as well as families. Suburban rail and the subway are just about a quarter mile away.

Facilities

Wireless internet access is provided in public areas. The tour desk offers assistance with booking excursions.

Notes

2 rooms for instrument storage confirmed

JUFA Hotel Wien City
Mautner Markhof-Gasse 50, Wien, Austria

7:15 PM - Central European Summer Time
Dinner at hotel
Menu:

Buffet dinner, ice water included

June 5 - DAY 5 - THURSDAY - VIENNA

8:30 AM - 1 hr 30 min - Central European Summer Time
Breakfast at hotel

DEPARTURE 10:40 AM - Central European Summer Time
Depart hotel for Vienna with instruments and concert black
(35-minute drive)

11:15 AM - 2 hr - Central European Summer Time
Vienna walking city tour
With 4 local guides

Viennabag
Bäckerstraße 7, Wien, Wien, Österreich, 1010
+43 1 5128080

1:15 PM - Central European Summer Time
Free time at leisure and lunch on own

DEPARTURE 2:40 PM - Central European Summer Time
Transfer to ORF RadioKulturhaus

3:00 PM - 45 min - Central European Summer Time
OKYO arrive at venue and set up
Drop Off Point Argentinierestraße in front of Radiokulturhaus

Music stands & Bass Stools are provided

ORF RadioKulturhaus
30A Argentinierstraße, Wien, Wien, AT, 1040

3:30 PM - Central European Summer Time
AYWS Arrives

3:45 PM - 1 hr - Central European Summer Time
OKYO Rehearsal

4:45 PM - 15 min - Central European Summer Time
Stage changeover

4:45 PM - Central European Summer Time
Chaperones return to venue to take groups for snacks - TBD

5:00 PM - Central European Summer Time
OKYO Brass rehearses Vienna Fanfare with AYWS
(approx. 10 minutes)

6:00 PM - Central European Summer Time
Be dressed and ready by 6:00 pm to move to the audience

6:30 PM - 1 hr 45 min - Central European Summer Time
Concert at ORF RadioKulturhaus
Performance including intermission

8:15 PM - 30 min - Central European Summer Time
End of concert. Pack up

DEPARTURE 8:45 PM - Central European Summer Time
Transfer to dinner
*3 Marines + 1 wife are included in this transfer

9:00 PM - Central European Summer Time
Dinner
Together with Atlanta Youth Wind Symphony

Menu:

Dinner in Buffet Form

Bouillon with strips of pancake

Chicken schnitzel with fries

Penne with tomato sauce and parmesan

White chocolate mousse with marinated strawberries

*ice water and raspberry juice included

Campus Bräu
Wiedner Gürtel 1, Wien, Wien, Österreich, 1100
+43 1 796158912

DEPARTURE 10:30 PM - Central European Summer Time
Transfer to hotel for overnight

JUFA Hotel Wien City
Mautner Markhof-Gasse 50, Wien, Austria

June 6 - DAY 6 - FRIDAY - VIENNA / ST. FLORIAN MONASTERY / SALZBURG

7:30 AM - 1 hr - Central European Summer Time
Breakfast at hotel

CHECK-OUT 8:50 AM - Central European Summer Time
Check-out of hotel
Jeff Grogan leaves the group today

DEPARTURE 9:20 AM - Central European Summer Time
Transfer to Hotel Rainers21 for workshop
Make sure all the shared instruments you need in Bad Ischl are on your coaches/van

10:15 AM - 1 hr - Central European Summer Time
Masterclass with Christoph Ehrenfellner
Master class workshop in Vienna with Christoph Ehrenfellner

Room: Raumkombination 21.01 – 21.03

Rainers 21
Liebermannstraße, Brunn am Gebirge, Niederösterreich, AT, 2345

DEPARTURE 11:15 AM - Central European Summer Time
Transfer to Schönbrunner Garden
(eventually grab something to eat on own at Billa (Bus 1) and Spar (Bus 2) near Rainers21 or at Shopping City Süd)

11:45 AM - Central European Summer Time
Free time at Schönbrunner Garden. Lunch on own
(palace Schönbrunn entrance NOT included)

DEPARTURE 1:15 PM - Central European Summer Time
Transfer to St. Florian
Driving time approx. 2h30 / 140 Km

4:00 PM - Central European Summer Time
Entrance to Stift St. Florian
Entrance and guided tour included / group will be divided into 3 groups

Stift St Florian bei Linz
Stiftstraße 1, Oberösterreich, Österreich, 4490
+43 7224 890270

5:30 PM - Central European Summer Time
Dinner at Stiftskeller St. Florian
Menu:

Soup of the day

Baked fish fillet Served with parsley potatoes and tartar sauce

Curd Strudel

*tap water included

Stiftskeller St. Florian
Stiftsstraße 1, St. Florian, Oberösterreich, Österreich
+43 7224 890270

DEPARTURE 7:00 PM - Central European Summer Time
Transfer to Salzburg
Driving time approx. 2h15 (135 Km)

CHECK-IN 9:30 PM - Central European Summer Time
Check-in/overnight at H+ Hotel Salzburg
Location

This urban hotel is located approximately 1 mile from the center of Salzburg. Guests can enjoy the soothing presence of water at the riverbank (about half a mile away). Right outside the door are bars, restaurants, shops and public transportation stops. Salzburg (SZG) Airport is located about 4 miles away.

Facilities

Amenities include a baggage storage service, safe, currency exchange service, ATM and drinks machine. Wireless internet access allows guests to stay connected while on vacation.

Notes

Instruments can be stored in one of the meeting rooms

H+ Hotel Salzburg
Südtiroler Platz 13, Salzburg, Austria

June 7 - DAY 7 - SATURDAY - SALZBURG

7:30 AM - 1 hr - Central European Summer Time
Breakfast at hotel

DEPARTURE 9:00 AM - Central European Summer Time
Transfer to Salzburg
Group will mee local guides at Paris Lodron Bus Terminal

9:30 AM - Central European Summer Time
Walking city tour in Salzburg
With 5 local guides

11:00 AM - Central European Summer Time
Entrance to Mozart's Birthplace

Mozart Geburtshaus
Getreidegasse 9, Salzburg, SALZBURG, AT, 5020
0662 844313

12:00 PM - Central European Summer Time
Free time at leisure and lunch on own

Salzburg
Salzburg, Salzburg, AT

DEPARTURE 1:45 PM - Central European Summer Time
Transfer to Salzwelten Salzburg
Driving time approx 1 hour / 25 Km

3:00 PM - Central European Summer Time
Entrance to Salzwelten Salzburg
Group 1 (half the group): entrance at 3:00 pm

Group 2 (other half): entrance at 3:20 pm

Due to the year-round low temperatures between 7 and 10° Celsius, as well as the occasionally uneven walking surface, warm clothing and sturdy shoes are recommended!

Additional protective clothing is provided on site.

Salzwelten Hallein
Ramsaustraße 3, Salzburg, SALZBURG, ÖSTERREICH, 5422

DEPARTURE 5:30 PM - Central European Summer Time
Transfer to dinner
Driving time approx 1 hour / 25 Km

6:30 PM - Central European Summer Time
Dinner at Gasthof Hartlwirt
Menu:

Vegetable cream soup

Roast pork with natural sauce and bread dumplings

Apple strudel

*ice water included

Gasthof Hartlwirt
Lieferinger Hauptstraße 120, Salzburg, Salzburg, Österreich, 5020
+43 662 431646

DEPARTURE 8:15 PM - Central European Summer Time
Transfer to hotel for overnight

H+ Hotel Salzburg
Südtiroler Platz 13, Salzburg, Austria

June 8 - DAY 8 - SUNDAY - SALZBURG

8:00 AM - 1 hr - Central European Summer Time
Breakfast at the hotel

10:00 AM - Central European Summer Time
Start Sound of Music Tour (need instruments)
Meeting Point at Hotel H+/End of the Tour in St. Gilgen

With local guides

Panorama Sound Of Music Tour
ÖSTERREICH

1:00 PM - Central European Summer Time
Free time for quick lunch on own in St. Gilgen

Saint Gilgen
Saint Gilgen, Salzburg, AT, 5340

DEPARTURE 1:50 PM - Central European Summer Time
Transfer to Bad Ischl
Driving time approx. 40 minutes / 20 Km

Bus 1 (please load all the big instruments on this bus and in the van) drop off: at the bus stop Schröpferplatz (in front of Eissalon Giovanni) for only 15 minutes --> walking distance to the pavillon approx. 150 mt (.09 miles)

Bus 2: drop off Götzstraße 1 / walking distance to the Pavillon approx. 500 mt (.31 miles)

2:30 PM - 1 hr - Central European Summer Time
Arrival at Bad Ischl Pavillon
Arrival, set up and short rehearsal

Music stands and bass stools are provided

4:00 PM - Central European Summer Time
Concert at Bad Ischl Pavillon

4:50 PM - 30 min - Central European Summer Time
End of concert / pack up

DEPARTURE 5:30 PM - Central European Summer Time
Transfer to dinner

7:00 PM - Central European Summer Time
Dinner at Bierheuriger
Menu:

Mixed Salad

Mixed grilles plate: Spare ribs, chicken wings, turkey medallions

Herb butter, mixed summer vegetables, potatoes

Mini apple strudel with powdered sugar

*Ice Water included

Bierheuriger Eder
Gaisbergstr. 20, Salzburg, Salzburg, Österreich, 5020
+43 662 641315

DEPARTURE 8:30 PM - Central European Summer Time
Transfer to hotel for overnight

H+ Hotel Salzburg
Südtiroler Platz 13, Salzburg, Austria

June 9 - DAY 9 - MONDAY - MUNICH TO USA

DEPARTURE 1:00 AM - Central European Summer Time
Depart hotel for Munich airport
Driving time approx. 3 hours, 180 Km

ARRIVAL 4:00 AM - Central European Summer Time
Arrive at Munich airport

Lufthansa - Get Ready for your Flight (Group 1)

Group 1

Seat Assignments and check in: Visit the airline website and use the Airline record locator to view your most up to date airline information.

It is recommended by TSA that you arrive at the airport at least three (3) hours prior to international flights.

We don't recommend using the airline online check-in function as this might force you to pay for a seat assignment. Additionally, some airlines charge extra if you check-in online and indicate that you will check a suitcase.

To speed up the process, you can use curbside check-in or self-service kiosks at most airports. You can use curbside check-in if you have an electronic ticket (can scan it from your phone).

Check-in times

Click here for Lufthansa Airline's Baggage Policy

Air France – Get Ready for your flight (Group 2)

Group 2

Seat Assignments and check in: Visit the airline website and use the Airline Record Locator to view your most up to date airline information.

It is recommended by TSA that you arrive at the airport at least two (2) hours prior to your departure time for domestic flights and three (3) hours prior to international flights.

To speed up the process, you can use curbside check-in or self-service kiosks at most airports. You can use curbside check-in if you have an electronic ticket (can scan it from your phone).

Check-in times

A valid US Passport is required for International travel.

You are allowed to bring a quart-sized bag of liquids, aerosols, gels, creams and pastes in your **carry-on** bag and through the checkpoint. These are limited to travel-sized containers that are 3.4 ounces (100 milliliters) or less per item.

Air France allows 1 carry-on bag and 1 personal item in all cabins free of charge. Fees for additional baggage can be found here.

Download the Air France App to receive up to date flight information

We don't recommend using the airline online check-in function as this might force you to pay for a seat assignment. Additionally, some airlines charge extra if you check-in online and indicate that you will check a suitcase.

Check out the TSA Travel Checklist to make sure you are adhering to all rules and regulations for airline travel. Also, please review the TSA Prohibited Items list.

**** Check in minimum 2 hours in advance ****

Airlines assign seats for group bookings in their system, but the seat numbers might not be visible in the airline's app. We don't recommend using the airline online check-in function as this might force you to pay for a seat assignment. Additionally, some airlines charge extra if you check-in online and indicate that you will check a suitcase.

E-tickets

E-tickets are not in alphabetical order, so check all pages on both documents until you find your name.

Click the attachments to open the documents.

If viewing the PDF version, attachments appear at the end of the document.

DEPARTURE 6:35 AM - Central European Summer Time

Group 2: Depart from München Flughafen "Franz Josef Strauß" (MUC)

AIRLINE	FLIGHT NUMBER	TERMINAL
Air France	AF 1123	1

Group 2

München Flughafen "Franz Josef Strauß" (MUC)
Nordallee 25, München, BAYERN, DEUTSCHLAND, 85356
+49 89 97500

Munich Airport commenced operation on 17 May 1992. It is the second busiest airport in Germany in terms of passenger traffic.

DEPARTURE 7:00 AM - Central European Summer Time

Group 1: Depart from München Flughafen "Franz Josef Strauß" (MUC)

AIRLINE	FLIGHT NUMBER	TERMINAL
Lufthansa	LH 93	2

Group 1

München Flughafen "Franz Josef Strauß" (MUC)
Nordallee 25, München, BAYERN, DEUTSCHLAND, 85356
+49 89 97500

Munich Airport commenced operation on 17 May 1992. It is the second busiest airport in Germany in terms of passenger traffic.

ARRIVAL 8:00 AM - Central European Summer Time

Group 1: Arrive at Frankfurt Airport (FRA)

AIRLINE	FLIGHT NUMBER	TERMINAL
Lufthansa	LH 93	1

Group 1

Frankfurt Airport (FRA)
Hugo-Eckener-Ring, Frankfurt am Main, HESSEN, DEUTSCHLAND, 60547
+49 180 6 3724636

Frankfurt Airport is Germany's largest aviation hub, handling more than 130 airlines with over 270 destinations.

ARRIVAL 8:20 AM - Central European Summer Time

Group 2: Arrive at Aéroport Paris-Charles De Gaulle (CDG)

AIRLINE	FLIGHT NUMBER	TERMINAL
Air France	AF 1123	2F

Group 2

Aéroport Paris-Charles De Gaulle (CDG)
Voie de Service de l'Aéroport, Le Mesnil-Amelot, ÎLE-DE-FRANCE, FR, 77990
+33 1 48 62 22 80

Paris-Charles de Gaulle Airport, also known as Roissy Airport (or just Roissy in French), in the Paris area, is one of the world's principal aviation centres, as well as France's largest airport. It is named after Charles de Gaulle (1890–1970).

DEPARTURE 10:10 AM - Central European Summer Time
Group 1: Depart from Frankfurt Airport (FRA)

AIRLINE	FLIGHT NUMBER	TERMINAL
Lufthansa	LH 438	1

Group 1

DEPARTURE 10:25 AM - Central European Summer Time
Group 2: Depart from Aéroport Paris-Charles De Gaulle (CDG)

AIRLINE	FLIGHT NUMBER	TERMINAL
Air France	AF 158	2E

Group 2

Aéroport Paris-Charles De Gaulle (CDG)
Voie de Service de l'Aéroport, Le Mesnil-Amelot, ÎLE-DE-FRANCE, FR, 77990
+33 1 48 62 22 80

Paris-Charles de Gaulle Airport, also known as Roissy Airport (or just Roissy in French), in the Paris area, is one of the world's principal aviation centres, as well as France's largest airport. It is named after Charles de Gaulle (1890–1970).

ARRIVAL 1:35 PM - Central Daylight Time
Group 2: Arrive at Dallas Fort Worth International Airport

AIRLINE	FLIGHT NUMBER	TERMINAL
Air France	AF 158	D

Group 2

Dallas Fort Worth International Airport
3200 E Airfield Dr, Dfw Airport, TX, US, 75261
(972) 973-3112

ARRIVAL 2:05 PM - Central Daylight Time
Group 1: Arrive at Dallas Fort Worth International Airport

AIRLINE	FLIGHT NUMBER	TERMINAL
Lufthansa	LH 438	D

Group 1

Dallas Fort Worth International Airport
3200 E Airfield Dr, Dfw Airport, TX, US, 75261
(972) 973-3112

DEPARTURE 3:00 PM - Central Daylight Time

Transfer from Dallas Fort Worth Airport to Oklahoma City University
Via Village Travel

Two 56-passenger motorcoaches

Group 2 will wait for Group 1 to arrive and then they will travel together

ARRIVAL 7:00 PM - Central Daylight Time

Approximate arrival at Oklahoma City University
Drop Off/Pick Up is on the OCU Campus (2501 N. Blackwelder, OKC) in the South Parking lot of the Meinders School of Business

Information & Documents

TRAVEL NOTES & HELPFUL TIPS
LUGGAGE NOTES

Typically one checked bag is included with your airline ticket purchase. While airline(s) offer fees for additional checked bags, we kindly request that you pack as light as possible and limit your baggage to no more than the following:

- **(1) standard suitcase (checked) – max = 54 linenar inches (L+W+D)**
- **(1) carry-on bag (small, soft duffel bag or backpack)**
- **(1) personal item (ex: purse / briefcase /laptop bag / camera)**

Also, note:

- **STORAGE SPACE** on the Coach Bus is **LIMITED**. Travel light! For more tips on smart packing visit , https://www.onebag.com/ & www.onebag.com/packing-liquids.html
- **LUGGAGE TAGS** are provided for **your checked and carry-on bag** (2 tags per person will be mailed to your director).

Your **NAME** and **CONTACT INFO** should be clearly visible on each luggage tag.

- You may also consider adding an **ELECTRONIC TRACKER** to your bag(s), like an Apple Air Tag**,** Tile or similar, to easily track your bag if it is misplaced.

Check with your airline regarding their policy for luggage guidelines.

- **ESSENTIAL ITEMS should NOT be in checked baggage.** Pack them securely in a small personal item or a carry-on bag. This includes:
- Medication
- Money / Credit Cards (only those you will use)
- Passports, Green Cards, Visas or Other Identification Documents
- **REVIEW the List** of banned, restricted and dangerous goods in both Checked and Carry-on Bags before arriving at the airport.
- **CHECKED BAG DROP closes 75 minutes before departure** for flights to/from North America.
- Always pack two days of essential clothing in your **carry-on**.

PACKING NOTES

Clothing Considerations

- Make sure you have your complete Concert Attire.
- Shoes – aim for (2) pairs max – comfortable walking pair +(1) other pair.
- Consider bringing a sweater or sweatshirt as well as a jacket, hat, or gloves.
- Bring fewer jeans/pants that can be worn several times w/ multiple outfits.
- Pack an extra set of clothing in carry-on in case luggage is misplaced.
- Clothing should be comfortable and appropriate for anticipated weather conditions (average of highs in the 70s/lows in the 50s and60s) – check weather before your departure at www.weather.com.

Tips for packing light

- Pack shampoo, conditioner, hairspray, lotions, etc. in travel-size bottles or purchase travel-size products.
- Plan what you will wear ahead of time and pack slacks, jeans, and tops/shirts that can be worn more than once. Don't worry about repeating outfits. Everyone will all be doing it!

- Limit your shoes. Have 1 or 2 pairs that can be worn with multiple outfits.
- Packing cubes are very helpful when moving from one hotel to another as your clothes are already organized. A packing cube set costs around $25 and is the best invention ever for travelers.
- Choose clothes that fit a palette of colors. (Example: choose two neutrals and one color). This helps fight the temptation to overpack and reduces the number of shoes to “match with your clothes”. **Other Considerations**
- Wash Cloth / Bath Sponge (European hotels do not usually provide washcloths)
- Small Travel Kit - with personal hygiene products (see restrictions for carry-ons)
- Carry Snacks (for Flight and Bus Travel)
- Bring a Travel-size Uumbrella (for unexpected weather)
- Consider bringing Earplugs and Eye masks to help you sleep on the plane.
- Consider Sanitizing Wipes and/or Face Mask (health precautions/not required)
- Adapter is needed to charge mobile phones/laptops and other electronics.
- While on your trip, you will need a universal plug adapter, available from electronic stores and Amazon.com.

DO NOT bring any appliances without **DUAL VOLTAGE** capabilities

MOBILE PHONE USE INTERNATIONALLY

If you plan to bring your cell phone on your international trip, use the following steps to avoid overages and unnecessary cost:

1) Assess Your **UTILIZATION**:

- Will you make or receive calls often?
- Will you send or receive texts?
- Will you use data online for directions, websites, check email, etc.
- Your answers to these questions will determine your next step.

2) Contact Your **CELL PHONE PROVIDER**:

- ONE WEEK prior to your trip, contact your current provider to ENABLE International calling on your phone.
- Assess your PROVIDER OPTIONS using the steps below.

3) If you plan **MINIMAL USE**: Pay as you go and access **FREE WiFi** where available.

- **Pros**: Most hotels and many restaurants offer free Wi-Fi, so you can use your phone for free.
- **Cons:** Most free Wi-Fi is **UNSECURED** (You will have to avoid banking and credit card apps or other apps with personal info). Also, if you end up using your phone without access to free Wi-Fi, Roaming Fees will apply (up to $2.00/min or more).

4) If you want **FULL ACCESS** most of the time: **CALL YOUR CELL** PROVIDER and ask for a plan adjustment.

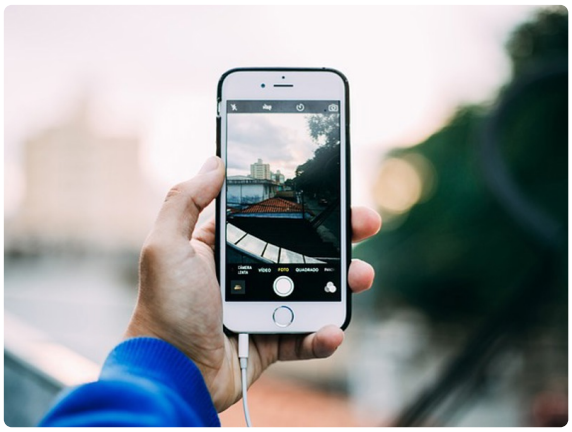
- **Pros**: Most providers offer a **GLOBAL CALLING PLAN** to cut the per minute cost and a **FLAT-FEE FOR DATA** usage. You can also check to see if your current plan includes international coverage.
- **Cons**: Added Expense. Not all countries or remote areas are covered, ask.

MAKE INTERNATIONAL CALLS TO THE U.S.

TO CALL THE U.S. FROM ABROAD

Hold the “0” button down until the (+) sign appears, then dial 1 (area code) number. Check with each hotel about process and costs using for their phones.

d States legally.)



T.A.S.K. FOR A SMOOTH FLIGHT

1.) TREAT YOURSELF RIGHT (to avoid jet lag):

- **Pre-Flight:** go to bed early, write a checklist, check weather for trip, pack ahead of time, eat breakfast and stay hydrated
- **In-flight:** sleep on the plane, bring entertainment and activities to pass time, walk the aisle every few hours to avoid stiffness

2.) ARRIVE EARLY: **(to avoid stress**)

- Recommended arrival for all international flights is **3 hours prior to departure.**
- Give yourself plenty of time to check bags, pass through security and find your gate

3.) SIMPLIFY SECURITY: (to expedite the screening process)

- Review packing restrictions ahead of time (links provided on luggage page)
- Dress simply (avoid jewelry, belts, change or other metals / wear slip-on shoes)
- View the TSA Screening Guide: https://www.tsa.gov/travel/security-screening
- The name on your Personal E-Ticket (included for air/land passengers only) MUST match your Passport exactly. If it does not, contact us immediately.

4.) KEEP YOUR PASSPORT/CREDIT CARDS SAFE at all times.

- Your passport should be WITH YOU always, in a money belt, inside coat pocket or in another secure area*
- Copy your passport and credit cards. Store in separate, secure locations. (*Those traveling on a Foreign Passport and U.S. Green Card, **MUST** have a Green Card to re-enter the United States legally.)

CURRENCY EXCHANGE / PURCHASE NOTES (TRIP TO EUROPE - CZK/EUR)

For exchange rates: Visit http://www.XE.com

CURRENCY EXCHANGE:

1) DEBIT/CREDIT CARDS: Withdraw cash at ATMs in Europe to receive cash in the local currency. Notify your bank that you are traveling to avoid card freezes.

2) EXCHANGE AT THE AIRPORT: While this method is convenient, the exchange rate will not be very favorable.

3) **DO NOT** rely on U.S. Travelers Checks in Europe. Most locations will not cash them.

IDENTIFYING COINS AND BANKNOTES

View this PDF for a detailed description of EURO By Country

View this website and this one, for detailed images and information

Czech Republic:

1 U.S. Dollar (USD) = 22.05 Czech koruna (CZK)

View this website to get more information

Austria/Germany:

1 U.S. Dollar (USD) = 0.88 Euro (EUR)

View this PDF for a detailed description of EURO By Country

MEAL SPENDING ON YOUR TRIP

Breakfasts:

- All breakfasts are **INCLUDED** in your trip cost.

Lunches (if not included):

- Average, **about $10-$15 USD/day**

Dinners (if not included):

- Average, about **$20-$25 USD/day**.

Snacks:

- Budget **$10-$15/day for snacks, bottled water, etc.**

(Driver may have bottled water to sell. If so, it will cost less to purchase.)

TIPPING EXPECTATIONS

- **All tips, taxes, and service charges for the hotels & group dinners** listed in your itinerary are pre-paid. No need to tip.
- **Tips for your tour manager, driver & guides** are also pre-paid.
- For meals on your own, **determine if the tip has already been included** on the bill. If not, **round to the next Euro or leave a few Euro as a tip.**

LODGING & COACH BUS TRAVEL NOTES

HOTEL ROOM KEYS

- Some European hotels require that you to place your key card in a slot by the door in order to make electricity work in your room.

COACH BUS SERVICE

• Coach drivers are governed by strict regulations which may affect your tour.

• A driver can only **drive a MAX of 9 hours** a day and must have **a min of 9 hours of rest** between driving days.

• If your tour has a late arrival, the next day's departure may be delayed to accommodate these rules. (Please do your part to **BE ON TIME for TRANSFERS**.)

• Each coach is equipped with an electronic system which records the amount of time each coach is in use. The driver and coach company are subject to fines if the driver does not comply with the law.

TRAVELING WITH MEDICATIONS

Traveling with medications can be difficult when you don't know what to expect. Here is what you need to know about flying with medications departing from the U.S.

Before You Travel

Consider temperature changes at your destination. Extreme temperature changes can disrupt the effectiveness of the medication.

Research local laws of the visiting country. Medications prescribed or over the counter in one country could be unlicensed or controlled in another. The country may also require documents from your physician for the medication. There can be serious consequences for violation of laws. If you need any help with this, please let me know.

Airport Arrival

Take prescription medication in the original prescription bottle. It is Not recommended to put medicine in a pill container.

Medications in solid or liquid form greater than 3.4 ounces is allowed in your carry-on bag.

Medication in liquid form is allowed in carry-on bags in excess of 3.4 ounces in reasonable quantities for the flight. It is not necessary to place medically required liquids in a zip-top bag. However, you must tell the officer that you have medically necessary liquids at the start of the screening checkpoint process. Medically required liquids will be subject to additional screening that could include being asked to open the container.

You can bring ice packs to keep liquid medication at the required cooled temperature.

You can travel with your medication in both carry-on and checked baggage. It's highly recommended you place these items in your carry-on in the event that you need immediate access.

Request a private screening if desired.

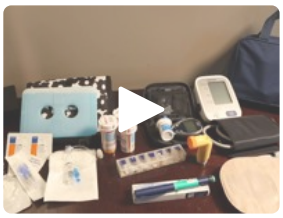
It is advised that you travel with no more than personal use quantities.

Please remember that delays happen, so take a few days of extra medication, just in case.

I recommend that you travel with a small bag of medications. I have headache, motion sickness, stomach, allergy, chap stick, Pedialyte packets, and ear plugs in my bag.

If you have any questions at all, please let me know.

Disabilities and Medical Conditions | Transportation Security Administration (tsa.gov)



HOW TO ACCESS YOUR ITINERARY ON THE TRIP PLANS MOBILE APP

Your trip at your fingertips! You can access this itinerary while on the go when you Download The Trip Plans app to your mobile device for quick access to your trip on the go! The Trip Plans app is a tool created for your trip to make your plans easily accessible and at your fingertips on your phone, tablet, or both! This app is ad free and personalized for your travel plans.

How to get access to your trip:

- Watch this video for step-by-step instructions

There are *two* possible ways or *paths* to sync the itinerary to the app. Please follow the steps below to learn how you can quickly download the mobile app and sync your trip to it!

👉 **Start here: Where are you viewing the trip right now?** Click the link to follow the next steps to take.

- From your mobile device
- On a desktop computer

If you're viewing your trip on a mobile device (iOS or Android), follow the steps below:

Step 1: View Your Trip Online

- **From email:** Your advisor might have emailed you the trip, once you receive the email to view your trip, click the "View Trip" button in the email. You will be taken to your trip via a link.
- **From a URL:** If you advisor shared a link to view the trip, you can open the link and you'll see your trip. (Below is a sample image of what you will see)

Step 2: Click "View in App" Button

Once you are viewing your trip, click the "App" button like the sample image above, otherwise, a pop-up notification will appear on the bottom of your screen asking if you want to view your trip in the app. You can press this option and you will be taken to the Google Play or App Story to download the Trip Plans mobile app.

Step 3: Downloading The Trip Plans Mobile App

This is a free mobile app for you to download and use.

Step 4: Viewing Your Itinerary In The Trip Plans Mobile App:

Once downloaded, the Trip Plans mobile app will use the original magic link from your trip to automatically open the itinerary your travel agent sent you.

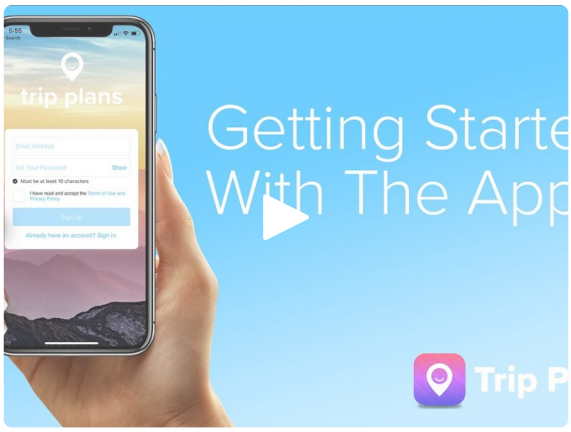
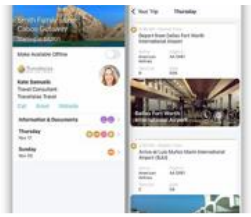
If you're viewing your trip on a desktop computer, follow the steps below.

Step 1: View Your Trip Online

Once you are viewing your trip, click **"App"** on the top right-hand corner of your screen.

Step 2: Send a "Magic Link" to your email

You're going to be asked to email a magic link to yourself so you can open the trip on your mobile device. Once you enter your email, click "Send Magic App Link".

Step 3: Use your mobile device and check for "Magic Link" email

You will receive an email with the subject line "The Magic Link You Requested". Open this email and click the "View in App" button within the email.